

SUPERVISION REQUIREMENT

Name of Student:	
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Age (years)	Supervision Level
<13	Supervised, mandatory
13+	Unsupervised, parental discretion

Student Name:					
Student mobile Number:					
Date of Course (✓):	2-27 July		30 July-20 August		Both

EXCURSION TYPE <small>(see Notes)</small>	Do you wish your son/daughter to be supervised during excursions?			
	Age 10-12	Age 13+	Age 13+	
Enclosed Parks & Attractions Castles, Theme Parks, Museums (note 1)	YES <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
SMALL TOWNS Shrewsbury, Telford (note 1)	YES <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
LARGE TOWNS/SMALL CITIES Bath, Cambridge, Chester, Oxford (note 2)	YES <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
LARGE CITIES Birmingham, Cardiff, Liverpool, Manchester (note 3)	YES <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
	Do you want your son/daughter to visit London?		Supervised?	
			Age 14+	Age 14+
LONDON This is an optional excursion and will be for students aged 14 and over (note 3)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Parental Signature:	Date:
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I understand that the Concord College management team will make the final decision on whether a student can be unsupervised.

Signed (parent/guardian):

NOTES ON COMPLETION OF SUPERVISION REQUIREMENT FORM

Enter the name of the student in the **Name of Student** box.

Please provide the telephone/mobile contact details of your son/daughter whilst they are in the UK (if available). We will check telephone contact details with the students in case they purchase SIM cards etc on arrival.

Tick ✓ the appropriate level of supervision required for each excursion type

YES	The student will be in a group of other students; this group will be accompanied and supervised by a member of Concord College.
NO	The student will be in a group of other students, minimum group size 4; this group will NOT have a teacher with them.

Note 1	Enclosed Parks & Attractions, Small Local Towns <i>Safe provided student listens to staff/teacher instructions, minimal road traffic</i>
Note 2	Large Towns & Small Cities <i>Safe, but larger area and population, increased road traffic</i>
Note 3	Major Cities <i>Safe with increased risks due to size, population, amount of road traffic</i>

General Notes:

- ✓ All students will be supervised on the coach journey to the venue
- ✓ All students will have contact details of the trip leader and accompanying staff
- ✓ All students will have a map of the place being visited
- ✓ All students will be shown where the meeting point is where a member of staff will be located throughout the duration of the trip
- ✓ All students will have a card with contact details to show a retail/shop assistant, police etc if they need help
- ✓ Unsupervised students will be required to check in at the meeting point at designated times throughout the trip and **must** remain in a minimum student group size of 4

Where parents/guardians have selected unsupervised, the College will make the final decision on whether the student's general maturity, ability and English level is adequate to allow them to be safely unsupervised on the excursion. The College's decision will be final but will be reviewed for each excursion as necessary.